



## clearance process

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#### **Clearance Process**

- Please note that clearance will be done online by the various stations. Only those with liabilities in the respective Sections will be expected to visit the Section in person to clear the liabilities.
- All students will be expected to confirm clearance of fee from the respective Finance office i.e. G3 (Module II and Bursar's office, CHSS (Module I).
- Issuance of the **clearance certificate** will be done from students affairs office Main Campus.

#### **Payment of Graduation/Convocation Fees**

Those cleared for graduation are required to pay Kshs.3,000/- to ACCOUNT NO. 1100217 - Barclays Bank, Westlands. Account Title: CHSS (College of Humanities & Social Sciences) and present the bank slip together with the clearance certificate for issuance of gowns.

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